

**ARTICLE I**  
**STATE ORGANIZATION**

- 1.1       **Board of Directors** A Board of Directors shall govern the Corporation.
- 1.1.1      **Number of Directors** The number of Directors shall not be fewer than four nor more than ten.
- 1.2       **Composition of the Board of Directors** The Board of Directors shall be comprised of the officers (the President, Vice President, Secretary, and Treasurer), IGRA Trustee, and Standing Committee Chairs.
- 1.3       **Duties and Responsibilities** The Board of Directors shall be responsible for the operations of the Corporation. The Board of Directors may delegate such authority as is necessary to govern the day-to-day operations of the Corporation to the President.
- 1.3.1      **President** The President shall be the chief executive officer of the Corporation and shall:
- 1.3.1.1     Preside at all meetings of the Corporation;
- 1.3.1.2     Have general and active management of the business and affairs of the Corporation, including the preparation of the agenda for meetings of the Corporation;
- 1.3.1.3     See that all orders and resolutions of the Corporation are carried into effect;
- 1.3.1.4     Perform such other duties and have such other authority and powers as the Corporation may from time to time prescribe.
- 1.3.1.5     Appoint the Rodeo Director and the Chair of all Committees, excluding the IGRA Committee and the Rodeo Subcommittees;
- 1.3.1.6     Vote only in the event of ties in any meeting;
- 1.3.1.7     Be an ex officio member of all committees.
- 1.3.2      **Vice President** The Vice President shall, in the absence or disability of the President, perform the duties and have the authority and exercise the powers of the President. The Vice President shall perform such other duties and have such other authority as the President or the Corporation may proscribe. The Vice President, under the supervision of the President, shall:
- 1.3.2.1     Act as Royalty Liaison and monitor all Royalty activities and operations.
- 1.3.2.2     Act as Audit Committee Chair.
- 1.3.2.3     Perform other such duties as proscribed by the Board of Directors.
- 1.3.3      **Secretary** The Secretary, under the supervision of the President, shall:
- 1.3.3.1     Attend all meetings of the Corporation and the Board of Directors and record the minutes of all proceedings in a book to be kept for that purpose;
- 1.3.3.2     Give, or cause to be given, notice of all meetings of the Corporation and the Board of Directors.
- 1.3.3.3     Maintain custody of the seal of the Corporation and, when authorized by the

- 1.3.3.4 Corporation, affix same to any instrument requiring such seal;  
Maintain a written record of all policies and procedures proscribed by the Corporation or the Board of Directors;
- 1.3.3.5 Perform other such duties as proscribed by the Board of Directors.
  
- 1.3.4 **Treasurer** The Treasurer, under the supervision of the President, shall:
  - 1.3.4.1 Have custody of the funds of the Corporation;
  - 1.3.4.2 Deposit all monies and other valuable effects in the name of the Corporation in such depositories as may be designated by the Corporation;
  - 1.3.4.3 Disburse the funds of the Corporation as may be ordered by the Board of Directors, making proper vouchers for such disbursements;
  - 1.3.4.4 Render to the President and the Corporation at the regular meetings of the Corporation, or whenever they may require it, an account of all transactions of the Treasurer and the financial position of the Corporation;
  - 1.3.4.5 Perform other such duties as proscribed by the Board of Directors.
  
- 1.4 **Term of Office** Each Officer shall be elected for a one-year term or until a successor is elected. Each term shall begin at the conclusion of the annual meeting of the Corporation.
  
- 1.5 **IGRA Trustee** The Trustee shall be elected by the Corporation and shall:
  - 1.5.1 Assume office as IGRA Trustee on November 1<sup>st</sup> and hold that office for a term of 3 years.
  - 1.5.2 Chair the IGRA Committee.
  - 1.5.3 Serve as liaison to IGRA for ILGRA for the period specified or until election of a replacement.
    - 1.5.3.1 Attend the IGRA convention, regularly scheduled IGRA Board of Directors, and IGRA Board of Trustee meetings,
    - 1.5.3.2 Attend all Pre-Rodeo meetings at those rodeos attended as a Trustee where no regular trustee board meeting is scheduled.
    - 1.5.3.3 Attend the Rodeo Review Board meeting at the conclusion of every rodeo attended as a Trustee.
    - 1.5.3.4 Assist in overseeing the operation of IGRA and to insure compliance with the Articles of Incorporation, By-Laws, Resolutions of Annual Convention, Resolutions of the Board of Directors, Resolutions of the Trustees, Standing Rules and Procedures, Code of Ethics and Sportsmanship, and the Rules of Sanctioned Rodeos.
    - 1.5.3.5 Perform the duties based on the IGRA By-Laws.
    - 1.5.3.6 May appoint an Alternate Trustee to IGRA meetings as needed.
  
- 1.6 **Standing Committees** The Standing Committees are the Audit, Election, By-Laws, Membership, PR/Media, Community Outreach, and IGRA committees. The responsibilities of these committees are described in the Standing Rules.

**ARTICLE II**  
**MEMBERSHIP**

- 2.1       **Application for Membership** Each member shall complete an application form proscribed by the Board of Directors.
- 2.2       **Individual Member** An individual member is a person whose application for membership has been accepted by the Membership Chair and who:
- a) Is at least twenty-one years of age;
  - b) Has paid the initiation fee proscribed by the Corporation;
  - c) Has paid the annual membership fee proscribed by the Corporation.
- 2.3       **Domestic Partnership Membership/Renewal** A Domestic Partnership is 2 individuals in a relationship sharing the same address, whose application for membership has been accepted by the Membership Chair and who:
- a) Both are 21years of age.
  - b) Has paid the initiation fee proscribed by the Corporation.
  - c) Has paid the annual membership fee proscribed by the Corporation.
- 2.4       **Commercial Member** A Commercial Member is a corporation, partnership, proprietorship, an unincorporated association, or any other organization whose application the Membership Chair has accepted and which has paid the annual membership fee proscribed by the Corporation.
- 2.5       **Termination** The Board of Directors may terminate Membership in the Corporation for good cause, including and without limitation to the following:
- a) The failure to pay dues and other fees proscribed by the Corporation;
  - b) Misrepresentation of material facts in the application for membership or falsification of any of the information contained therein;
  - c) Any course of conduct that is detrimental or is contrary to the stated purpose of the Corporation.
- 2.6       **Right to Appeal** The decision of the Board of Directors to terminate membership of any member may be appealed to the general membership of the Corporation at the next regularly scheduled Corporation meeting. The decision of the Board of Directors shall be sustained unless a majority of the members present and voting, vote to reverse the decision of the Board of Directors.
- 2.7       **Resignation** Any member may resign from the Corporation upon written notice to the Membership Chair.
- 2.8       **Reinstatement** Any member who has resigned or terminated for nonpayment of dues may be reinstated upon payment of all outstanding dues and fees proscribed by the Corporation at the time of termination.

**ARTICLE III**  
**VOTING AND ELECTIONS**

- 3.1       **Member Voting Rights** Each individual and commercial member shall be entitled to one vote on each matter submitted for Corporation vote.
- 3.2       **Proxy Voting** Proxy voting is prohibited.
- 3.3       **Absentee Voting** Absentee voting is permitted only in the election of Officers.
- 3.4       **Nominations** Nominations for elected positions shall be submitted to the Election Chair no later than thirty days prior to the election date. Additional nominations shall be allowed at the time of the election and treated as write-ins.
- 3.5       **Qualifications for Officers**
- 3.5.1      A candidate for President must be an individual member for a period of at least twelve months prior to taking office.
- 3.5.2      A candidate for Vice President, Secretary, or Treasurer must be an individual member for a period of at least six months prior to taking office.
- 3.6       **Officer Election**
- 3.6.1      Officers shall be elected by secret ballot by vote of the members at a meeting of the Corporation in November of each year.
- 3.6.2      The date of the election shall be the regularly scheduled membership meeting in November.
- 3.6.2a     Absentee Ballot shall be sent out no later than 30 days prior to the set election date. They must be returned to the election chair postmarked no later than 14 days prior to the election date.
- 3.6.3      Officer election shall be by a total of more than fifty percent of the eligible votes, cast, excluding abstentions.
- 3.7       **Runoff Elections**
- a) Notice of the runoff election shall be published.
- b) The runoff election shall be held at the next regularly scheduled meeting immediately following the original election.
- c) Each member who voted in the original election shall have one vote in the runoff election.
- 3.8       **Election Records** Following completion of the elections, the Election Committee shall immediately forward all records and ballots to the Secretary; the results become a permanent addition to the Corporation's records, and the ballots destroyed.

**ARTICLE IV**  
**RESIGNATION, DEATH, OR REMOVAL OF OFFICERS**

- 4.1 If an Officer resigns:
- a) A Written notice of resignation shall be tendered to the Board of Directors;
  - b) The Board of Directors shall issue a written decision in response to the tendered notice along with supportive reasons;
  - c) Acceptance of the resignation does not waive or otherwise restrict the Board of Directors' authority to investigate and pursue an action it deems necessary.
- 4.2 In the event of the resignation, removal or death of an Officer with the exception of the President, the Board shall:
- a) Appoint an interim replacement, if the resignation has occurred within three months prior to the expiration of the term of office; or,
  - b) Cause to be held a special election for the purpose of filling the vacancy, if the resignation has occurred more than three months prior to the expiration of the term of office.
- 4.3 In the event of the resignation, removal, or death of the President:
- a) The Vice President shall become President, if the vacancy has occurred within three months prior to the expiration of the term of office; or,
  - b) If the vacancy has occurred more than three months prior to the expiration of the term of office, the Board of Directors shall cause to be held a special election for the purpose of filling the vacancy.
- 4.4 **Removal**
- 4.4.1 A member of the Board of Directors may be removed from office for just cause, including, but not limited to the following:
- a) Abandonment of office or failure to satisfactorily perform the duties of office;
  - b) Final conviction of a crime of moral turpitude;
  - c) Any course of conduct, which is detrimental or is contrary to the stated purposes of the Corporation.
- 4.4.2 Procedure for Removal
- a) A written grievance citing specific instance(s) shall be submitted to the Board of Directors;
  - b) Upon receipt of a grievance the Board of Directors shall investigate the allegation(s);
  - c) Upon finding that removal is warranted, the Board of Directors shall call for a removal vote by the general membership at the next regularly scheduled membership meeting;
  - d) Each voting member shall have one vote. Absentee ballots are prohibited. A simple majority vote shall be required for removal;
  - e) The results of the vote shall be recorded in the minutes of the meeting at which the vote was held;
  - f) The Board of Directors shall compile and publish the results of the vote.

**ARTICLE V**  
**MEETINGS**

5.1           **Board of Directors Meetings**

5.1.1       Written notice of meeting shall be given to the membership not less than seven days prior to the date of the meeting;

5.1.2       Meetings shall be held at least once each quarter during the calendar year at a location and time determined by the Board of Directors;

5.1.3       A majority of the Board of Directors to include either the President or Vice President shall constitute a quorum for the transaction of any business that may properly come before a meeting of the Board of Directors.

5.2           **Annual Meeting of the Corporation**

5.2.1       The annual meeting of the Corporation shall be held at the regularly scheduled meeting in October at such time and place as the Board of Directors shall designate;

5.2.2       Written notice of the meeting shall be given to the membership not less than thirty days prior to the date of the meeting;

5.2.3       At least one-tenth of the membership present in person shall constitute a quorum of the members for the transaction of any business as may properly come before the meeting.

5.3           **Special Meetings**

5.3.1       Special Board of Director or membership meetings may be called by or at the request of the President, Vice President in the absence of the President, or any two members of the Board of Directors.

5.3.2       The person(s) calling the special meeting may designate the day, place, and time of the special meeting.

5.3.3       Notice of the meeting shall be given to the Membership not less than seven days prior to the date of the meeting. Notice of the meeting shall be accomplished through the Board of Directors.

5.3.4       Quorums for special meetings shall be in accordance with provisions of this Article.

**ARTICLE VI**  
**CONDUCT OF BUSINESS**

6.1       All business of the Corporation shall be conducted according to Robert's Rules or Order, if not otherwise specified in these Bylaws or Standing Rules.

**ARTICLE VII**  
**QUESTIONS ON BYLAWS AND STANDING RULES**

- 7.1 If a question arises concerning the Bylaws or Standing Rules that cannot be answered by any Article or Standing Rule herein, the question shall be referred in writing to the Bylaws Committee.
- 7.2 The Bylaws Committee shall research the matter using these Bylaws and Standing Rules, the minutes of previous meetings, Robert's Rules of Order, and any other documents or written precedents.
- 7.3 The Bylaws Committee shall publish a report of its findings and recommendations to the Board of Directors.
- 7.4 The President shall appoint the Bylaws Committee.

**ARTICLE VIII**  
**AMENDMENTS TO THE BYLAWS AND STANDING RULES**

- 8.1 Any member wishing to amend an article, section, or subsection of these Bylaws and Standing Rules shall forward the proposed change to the Bylaws Committee Chair.
- 8.2 If the Bylaws Committee rejects the change, the Bylaws Committee shall notify the Board of Directors that the said change has not been qualified for membership vote.
- 8.3 If the change is accepted, the Bylaws Committee shall notify the Board of Directors that the change is qualified for membership vote.
- 8.4 The Secretary shall notify all members of a Bylaws/Standing Rules change vote to occur at the next regularly scheduled meeting. At least thirty-day notice of a Bylaws/Standing Rules change vote is required.
- 8.5 A vote of two-thirds of the membership present and voting shall be required for an amendment to the Bylaws to be approved. A vote of a simple majority of the membership present and voting shall be required for an amendment of the Standing Rules to be approved.

**STANDING**

**RULES**



**AUDIT COMMITTEE STANDING RULES**  
*Approved by the General Membership 3/1/98*

Shall be chaired by the association Vice-President.

Committee members include at least one-at-large member of the association appointed by the Board of Directors and approved by the General Membership. The immediate past treasurer is also encouraged to serve on the Audit Committee. Additional members shall serve at the pleasure of the Chair. Committee Membership shall not exceed five (5) individuals.

Internal Audits are to be conducted on a quarterly basis in alignment with the fiscal year of the association.

Reconciliation reports are to be run on all accounts and should balance back to the approved budget, bank statement, and check register.

Reports to the General Membership shall be made at the meeting immediately following the quarterly audit.

Recommendations for any additional control shall be made in writing to the Board of Directors.

External audits shall be completed at the end of each fiscal year. These reports shall be made available to the Board of Directors within 90 days of the close of the fiscal year.

Procedures:

\*\*\* Only one (1) signature is required to sign checks.

\*\*\* Treasurer shall be authorized to approve payment of invoices so long as the General Membership within the parameters of the budget approves such invoices.

\*\*\* Income/expense reports are to be used for all fundraisers. These reports are to be completed by the coordinator(s) of the fundraiser.

\*\*\* Reimbursement: Recipient must have completed a check request form with description, receipts, and authorization of the treasurer.

**PUBLIC RELATIONS/MEDIA COMMITTEE STANDING RULES**

*Approved by the General Membership 9/3/97*

The Public Relations/Media Director who is appointed in accordance with the procedures outlined in the ILGRA Bylaws shall chair this Committee.

This committee shall be responsible for:

- a. The dissemination of public information, whether oral, written, or visual, as directed by the need of the Association.
- b. The Coordination of advertising of Association functions in appropriate media venues.
- c. The creation and maintenance of an open line of communication with the IGRA Spokesperson/Public Relations Chair.

**MEMBERSHIP COMMITTEE STANDING RULES**

*Proposed (no record of membership vote) 4/9/00*

A. Reinstatement

1. (Clarification/Definition of Bylaw 2.7)

A member is deemed resigned or terminated for non-payment of dues. When the dues for the renewal year remain unpaid for 60 days past their due date.

(For example – Renewal January 1<sup>st</sup>, dues remain unpaid at March 2<sup>nd</sup> – January 31<sup>st</sup>, February 28<sup>th</sup> and March 1<sup>st</sup> equals 60 days – then membership is considered terminated.)

2. If a member pays within the 60-day period referred to in #1 above they will be reinstated back to the original renewal date (for example January 1<sup>st</sup>.)

3. Any unpaid dues after the 60-day period will require the member to reapply as “new” at the new member rate and such date will be the new renewal date for the next year.

B. Voting/Office Holding

1. All members voting in elections or running for office must be current in dues on election day to qualify.

**BYLAWS COMMITTEE STANDING RULES**  
*(no approval date to be found)*

- A. The President shall appoint the Bylaws Committee.
- B. Questions on the Bylaws and Standing Rules
  - 1. If a question arises concerning the Bylaws or Standing Rules that cannot be answered by any Article or Standing Rule herein, the question shall be referred in writing to the Bylaws Committee.
  - 2. The Bylaws Committee shall research the matter using these Bylaws and Standing Rules, the minutes of previous meetings, Robert's Rules or Order, and any other documents or written precedents.
  - 3. The Bylaws Committee shall publish a report of its findings and recommendations to the Board of Directors.
- C. Amending Process
  - 1. Any member wishing to amend an article, section, or subsection of these Bylaws and Standing Rules shall forward the proposed change to the Bylaws Committee Chair.
  - 2. If the Bylaws Committee rejects the change, the Bylaws Committee shall notify the Board of Directors that the said change has not been qualified for membership vote.
  - 3. If the change is accepted, the Bylaws Committee shall notify the Board of Directors that the change is qualified for membership vote.

**ELECTION COMMITTEE STANDING RULES**  
*(No approval date found)*

- A. The President shall appoint an Election Committee, which shall consist of an Election Committee Chair and two members.
  - 1. The Election Committee shall:
    - a. Prepare a written ballot listing all nominees for each elected office by title.
    - b. Supervise the conduct of the voting.
    - c. Tabulate the votes and publish the results.
    - d. Conduct any election to fill vacant offices.
    - e. Conduct all other votes where secret ballots are requested.

**IGRA COMMITTEE STANDING RULES**  
*(no approval date found)*

**Proposed Makeup of Convention Committee**

Shall be Chaired by the Trustee of the Association.

Shall consist of 6 Delegates (including the Trustee) and 5 Alternate Delegates

Members include (Delegates and Alternates in the order listed):

Elected Board Members

President

Vice President

Treasurer

Secretary

Appointed Committee Chairs:

Rodeo Director

PR/Media Director

Bylaws Chair

Membership Chair

Royalty Title Holders

Miss ILGRA

Mr. ILGRA

MS. ILGRA

At-Large Association Members

Elected Board Members, Royalty Title Holders, and Appointed Committee Chairs have until August 1<sup>st</sup>, of each year to commit to attending the Annual IGRA Convention. Those unable to attend shall have until August 12<sup>th</sup> to locate a proxy. An individual holding more than one position may designate a proxy for each position. At-Large members will be appointed by the Trustee (and approved by the Board of Directors) to fill any Delegate and Alternate Delegate spaces as of August 12<sup>th</sup>.

Delegates and Alternate Delegate positions that become vacant after August 12<sup>th</sup>, shall be filled by the Trustee with the approval of the Board of Directors.

**COMMUNITY OUTREACH COMMITTEE STANDING RULES**  
*(Approved by the General Membership 9/3/97)*

The current MR/MS/MISS IL.G.R.A. Royalty shall co-chair with the runners-up serving as committee members. Others may serve on the committee at the pleasure of the co-chairs.

The purpose of the committee is two-fold:

1. To organize fundraising events (at the request of the committee, Board, and/or general membership) that promote and directly benefit ILGRA.
2. To organize events in the name of ILGRA that directly benefit the community related charities.

The Royalty Liaison, the ILGRA Vice President, shall serve as a liaison between the Royalty/Community Outreach Committee and the Board of Directors, and as a mediator between the current Royalty Title Holders. The Royalty Liaison shall serve as an ex-officio member of the Community Outreach Committee and shall vote only in the event of a tie.

Soon after the Royalty Competition, the Committee shall meet with the Royalty Liaison to set up a plan of action for the upcoming Rodeo Year. This plan is to be presented to the Board of Directors and subsequently to the General Membership for input and approval.

The plan submitted for approval is a “working document”; once initially approved, additions and deletions can be made as the Rodeo Year progresses. Therefore, a report from the committee via the Liaison, is expected at each Board of Directors and General Membership meeting.

**ADMINISTRATIVE FUNCTIONS STANDING RULES**  
*(No approval date found)*

**NEWSLETTER**

1. The President shall appoint a Newsletter Editor.
2. The Newsletter Editor shall publish a monthly newsletter for the General Membership.
3. Each Board member must provide an article to the Newsletter on a monthly basis.

**RECORDS AND ARCHIVES**

1. Within 30 days of election, the President shall convene a meeting of all incoming and outgoing officers and Standing Committee Chairs to transfer official records and materials to the incoming Board Members.
2. The President shall appoint an Archivist to maintain official records and Association history.

**REPORTS**

All committees shall prepare a written report for submittal to the Secretary at each General Membership meeting.

**BUDGET**

The Treasurer shall prepare an annual operating budget for approval at the March General Membership meeting.

**IL.G.R.A. ROYALTY STANDING RULES**  
*(Approved by the General Membership 12/9/99)*  
*(Amended by the General Membership 8/20/06)*

**SECTION 1**  
**PRE-REGISTRATION**

- A. All candidates must be members of ILGRA, whose dues are current, for at least Sixty (60) days before the date of competition as verified by the Membership Committee Chairperson.
- B. Royalty competition registration packets will be made available no less than Ninety (90) days prior to the competition date. Packets shall include copies of the Royalty Standing Rules, Competition Guidelines, Judge Sheets, and tentative competition schedule. Contestant may obtain packets from Sr. Contest Coordinator.
- C. Prospective Royalty candidates can obtain information from current Royalty titleholders or Royalty Liaison, who are required to make themselves available for consultation.
- D. It is recommended that candidates also collect information needed for competition by working the Windy City Rodeo, attending out-of-town rodeos, IGRA Convention, IGRA Finals Rodeo/Competition, and ILGRA meetings and fundraising events.

**SECTION 2**  
**REGISTRATION**

- A. All entry forms and non-refundable \$50.00 registration fee, must be submitted to the Sr. Contest Coordinator no less than Thirty (30) days prior to the date of competition.
- B. A non-refundable \$450.00 fundraising money payable to IL.G.R.A. must be submitted no less than Thirty (30) days prior to the date of competition. This can be paid by the candidate, a sponsor, or as part of an independent fundraiser. This entry fee and all fundraising money shall be deposited in the ILGRA general operating account and forwarded in its entirety to a community related charity in the name of both ILGRA and the candidate. The charity shall be chosen by the candidate. Fundraising money will be allocated accordingly, (\$250.00 to go to charity chosen by contestant and \$200.00 to the ILGRA general operating account).

**SECTION 3**  
**COMPETITION**

- A. Current Royalty and Sr. Contest Coordinator are required to set up competition dates, location, and schedule sometime between September 15<sup>th</sup> and October 31<sup>st</sup> of the Calendar year. The current Title holders shall select the senior contest coordinator.

**SECTION 4**  
**JUDGES**

- A. Judges panel must consist of no less than five and no more than nine members (always an odd number). Consideration should be made to include both male and female, gay and

- straight if at all possible.
- B. Recommended composition of the judges panel is as follows:
    - 1. ILGRA Board Member
    - 2. Representative of a community related charity
    - 3. Representative of IGRA (e.g., past/present IGRA Board, Royalty, and/or Trustee).
    - 4. Representative with knowledge and/or experience in entertainment.
    - 5. ILGRA member-at-large.
  - C. Judges' orientation meeting must be set prior to the competition. Information at the meeting should include the following:
    - 1. Review of the judges' sheets and competition rules/guidelines.
    - 2. Review of ILGRA Royalty Responsibilities and Expectations.
    - 3. Sharing of category information and knowledge.
    - 4. Review of interview questions.
      - a. Questions should be submitted and compiled by current Royalty, and/or Sr. contest Coordinator.
      - b. Questions should consist of knowledge of ILGRA, IGRA, Rodeo Events, and personal commitment to the organization.
  - D. Judges shall use standardized scoring sheets.
  - E. If a judge changes a score during the competition, a judge on either side of them must initial the change to indicate that it is valid. If there is no initial next to a change on the scoring sheet, the auditor must verify with that judge that the change is valid. Both the auditor and judge must then initial the change to make it valid.

## **SECTION 5 TABULATION GUIDELINES**

- A. The Tabulation Committee will be made up of two individuals and a backup auditor; all appointed by the current Royalty and Sr. Contest Coordinator. At least one auditor must have previous auditing experience.
- B. Any placement that results in a tabulation of a 25 point spread or less will require the 3<sup>rd</sup> auditor. This final audit must be completed before Presentation or Announcement.
- C. Auditors will reveal results to the highest ranking officer in attendance for their verification and confirmation of scores.
- D. Current elected ILGRA Board members may not be auditors as they may be the highest ranking officer needed to verify the results.
- E. Auditors will use an electronic scoring program such as Excel – preferred – or an electronic calculator with paper tape – IGRA method – to reduce human error. No solar powered calculators may be used.
- F. Auditing will occur in a restricted area with minimal distractions, preferably an office or back room.
- G. Auditors may not drink alcohol until after the results have been certified for Presentation or Announcement. The backup auditor may not drink alcohol until it has been determined if they will be needed based on the point spread.
- H. Each contestant's highest and lowest scores in each category are dropped and the remaining scores added to decide the final score per category. The four category scores are added, per



contestant, with the highest total score winning the title.

- I. In the event of a tie, the high and low scores in each category are added in for those candidates involved to break the tie. Should a tie still remain, the highest total interview score breaks the tie.

## **SECTION 6 COMPETITION GUIDELINES**

### A. Categories and Point Values

1. Personal Interview	50 Points*
2. Western Wear	25 Points*
3. Entertainment	25 Points*
4. <u>Public Presentation</u>	<u>25 Points*</u>
<b>TOTAL POINTS</b>	<b>125Points</b>

\*Per judge, per segment of competition. A contestant must obtain a minimum of Seventy percent (70%) of the overall scores obtainable (minus the high and lows) in order to be sashed as a royalty member.

- B. Interviews will be set for the day of competition and will be closed to the public. Western Wear, Entertainment, and Public Presentation are set for an evening show open to the public.

## **SECTION 7 CATEGORY GUIDELINES**

### A. Personal Interview

1. Personality.
2. Plan of action. A one-page outline/resume type information sheet. It should include the name of the candidate and a brief outline of plans for Royalty, Fundraising, and Public Outreach. It should also include any past or current Civic and Rodeo involvement. The candidate must supply ten (10) copies at the interview. Points will be deducted in accordance with the Judges Sheets if a plan of action is not submitted.
3. Knowledge of ILGRA and IGRA.
4. Benefits to the gay community and the candidate's suitability and sincerity as a representative.
5. Casual Western Wear (Miss must appear in male attire).
6. Communication skills and content of answers.

### B. Western Wear

1. Model contemporary western fashions such as those found in today's western fashion catalogs or in a quality western store.
2. Miss must model female attire but not stage costumes.
3. Poise, modeling presentation, suitability, style and fit, and general appearance.

- C. Entertainment – Talent competition will be a presentation of a "show" routine that is country/western in nature.

1. Five (5) minute time limit. Points will be deducted in accordance with the Judges Sheets.
  2. Any recorded material used must be on cassette tape (cued and side marked) or CD (clearly marked with name and number of selection). This material must be submitted prior to the beginning of the evening competition. By doing so, the contestant commits to use the material submitted for the entertainment portion of the competition.
  3. Presentation shall be done solo.
  4. Audience will be asked not to tip during presentation.
  5. No props will be allowed, unless determined by the senior coordinator a necessity for the type of entertainment chosen. Props are considered any item not worn as part of the costume during the performance. Microphones can be used only if the performance is live singing or speaking. The use of unauthorized props will result in a disqualification for this category of competition.
- D. Public Presentation
1. Contestants will be expected to speak about the charity benefiting from their charitable donation entry fee.
  2. Contestant will be asked one question on stage and will be judged on
    - a. Poise
    - b. Stage presence
    - c. Content of answer
    - d. Confidence
    - e. General Presentation
  3. Questions will be related to gay rodeo, AIDS awareness/education, or the gay community as a whole. Current Royalty and judging panel will submit questions.

## **SECTION 8 RESPONSIBILITIES AND EXPECTATIONS**

- A. Titleholders will represent ILGRA for one rodeo year (January 1<sup>st</sup> through December 31<sup>st</sup>). Winning represents a possible two-year commitment.
- B. Royalty help organize the following year's Windy City Rodeo, ILGRA Dance Competition, and Royalty Competition (including judges and candidates meetings). Titleholders are expected to be an integral part of ILGRA's fundraising efforts throughout the rodeo year.
- C. Royalty are expected to compete as ILGRA representatives for the following year's IGRA Royalty Competition. The entry fee shall be paid by ILGRA.
- D. Royalty are expected to attend at least 3 rodeos and the IGRA Finals Rodeo. In addition, Royalty are encouraged to attend any other rodeo-related events and the IGRA Annual Convention.
- E. Each titleholder must raise a minimum of \$300.00 for a community-related charity to retain title and remain eligible to compete at the IGRA Royalty Competition (\$150.00 by the last day of April and \$150 by the last day of September). In addition, a minimum of one fundraising event for IGRA prior to the application deadline is required. Monies in the Royalty Funds shall be retained in the ILGRA General Account.
- F. Events are encouraged outside of the Chicago City limits. Activities should not be limited

to Chicagoland.

- G. Royalty are only responsible for royalty-organized fundraisers or fundraising activities they plan. Additional fundraising activities may be accepted at their discretion.
- H. In coordination with the ILGRA Board of Directors, Royalty are required to serve as spokespersons for ILGRA, always keeping in mind the organization's image and best interest.
- I. Royalty buckles, sashes, and crown are the financial responsibility of ILGRA in the event that there is not a sponsor. Royalty titleholders shall be awarded a buckle. Titleholders and runners-up will have the honor of wearing the sash for that title. Sashes and the crown are the property of ILGRA. At the completion of responsibilities and the rodeo year, royalty will be awarded the sashes and crown. Financial responsibility for the replacement of a sash or crown, if needed, is that of the Royalty.
- J. Dependent on the number of candidates, each category (MR/MS/MISS) will have a titleholder, a first runner-up, and a second runner-up.
- K. All results of the Royalty Competition will become a matter of corporate record and shall be made available upon request after the announcement of winners. Results will be distributed to candidates and judges within 30 days after competition upon request.
- L. Cost incurred for travel, lodging, etc is the sole responsibility of the titleholders.
- M. Past Royalty are encouraged to make themselves available to future Royalty for guidance.
- N. In the event that a titleholder is unable to complete all responsibilities of his/her title before IGRA competition deadline, the title will be passed to their first runners-up. Runners-up should be prepared to accept all responsibilities of his/her title or forfeit. In the event that there is no representative for that title, the Board of Directors of ILGRA can pass the title to former Royalty.
- O. Failure to comply with the rules governing MR/MS/MISS can result in revocation of title.

## **SECTION 9 REVOCATION PROCEDURE**

- A. Any member of current Royalty or current member of the ILGRA Board of Directors may initiate revocation procedures.
- B. Revocation petition must be in writing indicating specific examples of failure to conform to responsibilities as set out in these standing rules.
- C. Time and date is to be set by the Board of Directors for examination of petition and presentation of rebuttal, if any. The Membership must be notified at least 14 days before the vote of revocation.
- D. A larger than two-thirds vote of ILGRA members present is required for revocation.
- E. Absentee ballots will not be allowed for revocation procedures.

# **Precedents**

**PROPOSAL STANDING RULES OF  
ILLINOIS GAY RODEO ASSOCIATION**

**DISTRIBUTION OF FUNDS RAISED THROUGH THE RODEO TO  
THE CHARITY PARTNERS**  
*(no approval date found)*

- A. Charity Partners for the Rodeo Year will be designated as those charities who benefited from the qualifying fundraising of the reigning ILGRA Royalty (i.e. Miss ILGRA, Ms. ILGRA, Mr. ILGRA, and any identified First Runners-ups) immediately upon selection, and may vary in number to match the number of reigning royalty.
- B. At least 60 days prior to the Rodeo, the Board of Directors shall present a plan for distribution of funds raised by the Annual Rodeo to the ILGRA Charity Partners. This plan shall consist of a percentage reserved for ILGRA Operating Budget and a percentage for distribution to the Charity Partners as a group. General Membership must ratify this plan by simple majority of members present at the General Membership Meeting.
- C. The resulting plan shall be published in the Newsletter and communicated to the Charity Partners.
- D. At the second Membership Meeting following the Rodeo, the Board will announce to the General Membership the dollar amount to be distributed to charity, per the approved plan. At this meeting, those members present shall divide up the distribution amount the charities in the following manner:
  - 1. Each member will be given a Ballot Sheet listing the names of each eligible Charity Partner.
  - 2. Each member will designate a percentage of the distribution amount to be awarded next to each Charity Partner. The percentage must be an amount divisible by 10 (i.e. 10%, 20%, 30%). The total percentage of distribution on each member's Ballot must equal 100% for the Ballot to be valid.
  - 3. The Ballots will be totaled by the Treasurer to determine the percentage of distribution among the Charity Partners. Results will be announced immediately to the General Membership.
  - 4. Members may use whatever subjective criteria they choose to select distribution amounts. Things such as participation, support, volunteerism, promotion should be considered.
- E. The Board of Directors shall set a date to present the awards to our Charity Partners and publicly announce the award amounts.